

FORECLOSURE MATTERS (DIVISION FC-C)
REQUEST FOR HEARING TIME AND DATE

Requesting Firm: _____

Firm contact person's name, telephone number and e-mail address

Local counsel's name, telephone number and e-mail address

Please provide the following information:

Case number: _____

Case style: _____

Motion: _____

Date Motion filed: _____

Amount of time requested: _____

Plaintiff's attorney: _____(name)
 _____(telephone number)
 _____(email address)

Defendant's attorney: name, telephone number, e-mail: _____

If you have multiple cases, please use a separate form.

ORDERS SETTING NON-JURY TRIAL MUST BE SUBMITTED TO THE COURT FOLLOWING OUR DIVISION PROCEDURES AND WITHIN FIVE (5) DAYS AFTER SCHEDULING THE NON-JURY TRIAL.

ALL NOTICES OF HEARING MUST STATE THE NAME AND TELEPHONE NUMBER OF LOCAL COUNSEL ON THE CASE, IF ANY, IN ADDITION TO FIRM COUNSEL. FIRM AND LOCAL COUNSEL MAY RESCHEDULE A HEARING WITH OPPOSING COUNSEL DUE TO A SCHEDULING CONFLICT AND SUBMIT A REQUEST FOR HEARING TIME AND DATE FORM TO DANIELLE ALLEYNE AT DALLEYNE@COJ.NET IF LESS THAN ONE HOUR OR TO LINDA BLACKMAN AT LBLACKMAN@COJ.NET IF LONGER THAN ONE HOUR. ANY CONFLICT IN DATE/TIME MUST BE RESOLVED BY PLAINTIFF'S COUNSEL AND COMMUNICATED TO THE COURT.

To be filled out by the Court

HEARING(S) SET FOR:

Courtroom 510, 5th Floor

**Duval County Unified Courthouse
501 W. Adams Street, Jacksonville, FL 32202**

PLEASE RETURN TO THE COURT BY E-MAIL AT LBLACKMAN@COJ.NET.

Reason(s) why the below listed case(s) could not be set for hearing at this time:

Miscellaneous:

Please save this document as your own Word document for all future uses. After completely filling out this form, please e-mail back to the Court and we will reply with your hearing date(s) and time(s).

****It is the responsibility of the Plaintiff to expeditiously schedule ALL REQUESTS FOR PRE-TRIAL/HEARINGS AND MOTIONS immediately upon learning of same.**