

**JUDGE ASHLEY WELLS COX, FAMILY DIVISION: FM-F
FOURTH JUDICIAL CIRCUIT, DUVAL COUNTY, FLORIDA
EX PARTE DATES**

Norma Ponder, Judicial Assistant
Phone: 904-255-1306
Email: nponder1@coj.net

DUVAL COUNTY COURTHOUSE
501 West Adams Street
Hearing Room Number 709

Please read thoroughly:

Ex Parte hearings MUST be scheduled with JA

9:00 – 10:00 (unless otherwise noted)

August 2026: ~~4, 5~~, 13, 26, 27, 31

September 2026: 2, 9, 14, 16

September 2026: 29 and 30 (8:30 – 9:00 a.m.)

October 2026: 5, 7, 12, 14, 26, 28

November, 2026: 2, 9, 10, 30

November 2026: 4 (9:30 – 10:00 am)

PLEASE DO NOT JOIN/ENTER THE ZOOM LINK BELOW IF YOU
HAVE NOT **SCHEDULED** A HEARING for ex parte.

Join Zoom Meeting:

<https://zoom.us/j/95176383149?pwd=SUOOcDBDeGV4N2wOUmVwYmtDNINNdz09>

Meeting ID: 951 7638 3149.

Password: 123661

Ex Parte matters are set time certain and address uncontested Dissolution of Marriage, motions to set cases for trial, motions to withdraw (proper advanced notice required), and hearings over one hour.

Relevant documents for your ex parte hearing must be emailed **at the time of scheduling, or your date will not be held.**

Before making the request for ex parte hearing, select two to three dates that work for all parties, then send the request with agreed dates **along with the required documents** for the ex parte hearing then the matter can be set and confirmed in **one email**.

***CASES REQUIRING AN INTERPRETER WILL NOT BE HEARD DURING EX PARTE.
CONTACT THE JA, by email, TO SCHEDULE THESE.***