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**IN THE CIRCUIT COURT, FOURTH JUDICIAL CIRCUIT,
IN AND FOR DUVAL COUNTY, FLORIDA**

ADMINISTRATIVE ORDER NO. 2018-03

RE: ASSIGNMENT OF MENTAL HEALTH INCAPACITY AND GUARDIANSHIP CASES

WHEREAS, Administrative Order No. 2017-16 established Circuit Court Division PR-B as an additional division in the Probate Division of Duval County on January 1, 2018;

WHEREAS, Administrative Order No. 2017-16 established that all newly filed probate cases shall be assigned in rotating order to Divisions PR-A and PR-B by the Clerk of Courts;

WHEREAS, due to the creation of an additional division in the Probate Division of Duval County, a mental health incapacity case and a guardianship case involving the same alleged incapacitated person may be assigned to different divisions in the Probate Division by the Clerk of Court;

WHEREAS, in order to promote efficiency in the determination of mental health incapacity and guardianship cases, this Court has determined that a mental health incapacity case and a guardianship case involving the same alleged incapacitated person should be assigned to the same division upon the creation of those cases;

NOW THEREFORE, by the authority vested in me as the Chief Judge of the Fourth Judicial Circuit and pursuant to the Florida Rules of Judicial Administration, it is hereby

ORDERED AND ADJUDGED that:

1) The Clerk of Court shall assign a mental health incapacity case and a guardianship case involving the same alleged incapacitated person to the same division upon creation of those cases beginning immediately.
2) This Administrative Order shall be recorded by the Clerk of Court, in the Official Records of Duval County, in the State of Florida, and shall take effect immediately and remain in full force and effect unless and until otherwise ordered by the Court.

DONE AND ORDERED in Chambers at Jacksonville, Duval County, Florida, this 7th day of February, 2018.

MARK H. MAHON
CHIEF JUDGE

cc: All Judges in the Fourth Judicial Circuit
All Magistrates in the Fourth Judicial Circuit
The Honorable Ronnie Fussell, Clerk of Courts, Duval County
The Honorable Charles G. Cofer, Esq, Public Defender
The Honorable Melissa W. Nelson, Esq., State Attorney
The Honorable Jason R. Gabriel, Esq., General Counsel
The Honorable Mike Williams, Sheriff, Jacksonville Sheriff's Office
Major Steve Weintraub, Jacksonville Sheriff's Office, Courthouse Security
Joseph G. Stelma, Fourth Judicial Circuit Trial Court Administrator
Eve Janocko, Chief Deputy Trial Court Administrator
Mike Smith, Court Technology Officer
Julie K. Taylor, Court Counsel
Stephen Siegel, Esq., Office of the State Attorney
Janet Abel, Circuit Director, Office of Criminal Conflict and Civil Regional Counsel
Fourth Circuit Court Law Library, Duval County
Judicial Staff Attorneys, Fourth Judicial Circuit
Susan Cohen, Esq., President, FACDL (Local Chapter)
The Jacksonville Bar Association

STATE OF FLORIDA
DUVAL COUNTY
I, THE UNDERSIGNED Clerk of the Circuit Court, Duval County, Florida, DO HEREBY CERTIFY the within and foregoing is a true and correct copy of the original as it appears on record and file in the office of the Clerk of Circuit of Duval County, Florida, and the same is in full force and effect.
WITNESS my hand and seal of the Clerk of Circuit Court at Jacksonville, Florida, this the 7 day of Dec A.D. 2016.
RONNIE FUSSELL
Clerk, Circuit and County Courts
Duval County, Florida
By Margaret Mabe
Deputy Clerk