



CIRCUIT COURT  
FOURTH JUDICIAL CIRCUIT OF FLORIDA

HONORABLE JAMES H. DANIEL  
Circuit Judge

NASSAU COUNTY COURTHOUSE  
Robert M. Foster Justice Center

May 18, 2020

TO: The Honorable Mark H. Mahon, Chief Judge, Fourth Judicial Circuit  
The Honorable Steven M. Fahlgren, Circuit Court Judge  
The Honorable Lester L. Bass, Circuit Court Judge  
The Honorable Wesley R. Poole, County Court Judge  
The Honorable John A. Crawford, Clerk of Court  
Capt. Paula J. DeLuca, Nassau County Jail/Courthouse  
Sgt. Ken Davis, Nassau County Courthouse Bailiff  
Nassau County Bar Association

FROM: The Honorable James H. Daniel, Administrative Judge

RE: Reinstatement of Limited Marriage Licenses Services in Nassau County

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Please find attached Administrative Order No: 2020-4(a).

IN THE CIRCUIT COURT, FOURTH JUDICIAL  
CIRCUIT, IN AND FOR NASSAU COUNTY FLORIDA

**ADMINISTRATIVE ORDER NO: 2020-4(a)**

**RE: REINSTATEMENT OF LIMITED MARRIAGE LICENSE SERVICES AT ROBERT  
M. FOSTER JUSTICE CENTER AND HISTORIC COURTHOUSE IN FERNANDINA  
BEACH**

**WHEREAS**, by Administrative Order 2020-3, extended through July 2, 2020 by Administrative Order 2020-16, the undersigned restricted access to the Robert M. Foster Justice Center and the Historic Courthouse in Fernandina (hereafter collectively "Nassau County Courthouses") to the general public, with certain exceptions, based on concerns raised by the current COVID-19 emergency;

**WHEREAS**, the undersigned temporarily suspended marriage license services at the Nassau County Courthouses by Administrative Order 2020-4;

**WHEREAS**, the Clerk of the Courts has communicated that they now have the capacity to issue marriage licenses on a limited basis;

**WHEREAS**, the safety of the employees working at the Nassau County Courthouses is paramount;

**NOW THEREFORE**, by the authority vested in the undersigned, **IT IS ORDERED**:

1. Administrative Order 2020-4 is hereby amended and the issuance of marriage licenses at the Nassau County Courthouses will be permitted on a limited basis;
  2. Marriage licenses may be issued on a limited basis whereby the applicants must schedule an appointment with the Clerk of the Courts;
  3. Only the applicants for the license may enter the courthouse to obtain a marriage license. No family, friends, or other related individuals will be permitted to accompany the applicants during the application;
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4. If the Clerk of the Courts develops the software to allow marriage license applicants to request and receive their marriage licenses through the Clerk's website, then the Clerk may issue such licenses without the applicants making an appointment;

**DONE AND ORDERED** in Chambers at Yulee, Nassau County, Florida, this the 18<sup>th</sup> day of May, 2020.

  
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**JAMES H. DANIEL**