

**TRIAL SET MEMORANDUM / DIVISION CV-C**

(Complete before presenting to the Court and provide addressed/stamped envelopes for counsel/pro se party/mediator)

Today's Date: \_\_\_\_\_

Case No.: \_\_\_\_\_

Jury Trial \_\_\_\_\_ Non-Jury Trial \_\_\_\_\_

Estimated Time for Trial: \_\_\_\_\_ days/hours

I. Plaintiff(s) \_\_\_\_\_  
Defendant(s) \_\_\_\_\_

II. Type of Case: ( ) Personal Injury ( ) Contract ( ) Auto Negligence  
( ) Medical Malpractice ( ) Condemnation ( ) Other (specify)

III. Issue(s): \_\_\_\_\_

IV. Expert Witness Deadline: 150/120 \_\_\_\_\_ Other \_\_\_\_\_

**V. Attorney(s) for Plaintiff(s)**

**Attorney(s) for Defendant(s)**

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Phone: \_\_\_\_\_

Email Addresses (counsel/asst): \_\_\_\_\_

Email Addresses (counsel/asst): \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Phone: \_\_\_\_\_

Email Addresses (counsel/asst): \_\_\_\_\_

Email Addresses (counsel/asst): \_\_\_\_\_

**\*\*\*\*TO BE COMPLETED BY COURT\*\*\*\***

I. Trial Week: \_\_\_\_\_

PTC: \_\_\_\_\_

Date Certain: \_\_\_\_\_

PTC: \_\_\_\_\_

II. Mediator: \_\_\_\_\_

III. Comments: \_\_\_\_\_