PROBATE/GUARDIANSHIP PROCEDURES¹

Effective, January 1, 2020, all probate and guardianship matters will be covered by Senior Judge Robert M. Foster. Available hearing dates are listed below. Courtesy copies of supporting motions and petitions with proposed orders, as well as courtesy copies of any notices of hearing and supporting documents are appreciated. It is the Court's preference that proposed orders be submitted via the e-portal. Instructions on how to submit proposed orders via the e-portal can be found at <u>https://www.jud4.org/Proposed-Orders-EFiling.aspx</u> **Each Judicial Assistant will continue to process proposed and executed orders and scheduling matters for their respective division.** Please ensure that you have coordinated and confirmed your hearing date before any notice of hearing is filed and served on the parties. Thank you for your courtesies.

Judge Foster's preference is that hearings be conducted via Zoom. Meeting ID: 565 298 166 Password: 678524

https://zoom.us/j/565298166?pwd=aHdXOGxPU1hPczFQeTBZWDJ0aFMvdz09

JUDICIAL ASSISTANT CONTACT INFORMATION

DIVISION A (Judge Aho)	DIVISION B (Judge Fahlgren)
Judicial Assistant Contact:	Judicial Assistant Contact:
Jennifer Keen	Ashley Strickland
76347 Veterans Way	76347 Veterans Way
Yulee, FL 32097	Yulee, FL 32097
Phone: 904-548-4922	Phone: 904-548-4910
Email: jlkeen@coj.net	Email: <u>astrickland@coj.net</u>

HEARING DATES

Hearings will <u>typically</u> be held each Monday. Each hearing date will begin with ex-parte from 9:30 to 10:00 a.m.

February : 26 th	June : 10 th , 24 th
March : 4 th , 18 th	July : 8 th , 22 nd ,
April : 1 st , 15 th , 22 nd , 29th	Aug: 5 th , 19 th , 26 th
May : 6 th , 13 th , 20 th	Sep : 9 th , 30th

¹ Updated 2/16/24.