

**JUDGE JOHN I. GUY  
DIVISION FM-C  
HEARING ROOM 742  
(904) 255-2428**

**2021 EX-PARTE DATES  
9:00 - 10:00a.m.**

Unless otherwise indicated  
(Court reporters may enter at their leisure)

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September 2, 7, 9, 16, 21, 28, 30  
**September 23<sup>rd</sup> has been canceled**  
October 14, 19, 21, 26, 28  
**October 7<sup>th</sup> has been canceled**  
November 2, 4, 18, 23, 30

**Trial Information**

September 9 <sup>th</sup> , Pre-Trial,	September 13 <sup>th</sup> , Trial Week
October 7 <sup>th</sup> , Pre-Trial	October 11 <sup>th</sup> , Trial Week
November 2 <sup>nd</sup> , Pre-Trial	November 8 <sup>th</sup> , Trial Week

**EX PARTE:** Ex-Parte hearings are scheduled as a time certain. Contact the Judicial Assistant for available dates/times. All **uncontested dissolutions** are heard at ex parte and **MUST** have a checklist fully completed before presenting your case to the Judge. Completion of the Putting Children First is required for Dissolution **and** Paternity actions. Zoom information and telephone numbers will be provided by the Court at the time of scheduling.

**MOTIONS TO SET FOR TRIAL:** Trials will be scheduled as a time certain Case Management Conference via Zoom with the Judge on Ex-Parte dates. The parties shall submit a completed Trial Set Memoranda, including the desired mediator and trial date as an e-mail attachment to [jennw@coj.net](mailto:jennw@coj.net) prior to the Case Management Conference. Any disagreements on mediators or trial dates shall be included in the email along with each party's recommendation.

**Default Final Hearings**

Default final hearings **must be set** on the calendar for a **10 minute** hearing. This matter cannot be handled during Ex Parte.

*\*Please visit the Court Website frequently to confirm that changes have not been made to Ex-Parte days. <http://www.coj.net/departments/fourth-judicial-circuit-court/ex-parte-information.aspx>.*

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