

**FORECLOSURE MATTERS (DIVISION FC-E)
REQUEST FOR HEARING TIME AND DATE**

Requesting Law Firm: _____

Address

Firm Contact Person, telephone number and e-mail address

Local Counsel, telephone number and e-mail address

ORDERS SETTING NON-JURY TRIAL MUST BE SUBMITTED TO THE COURT IMMEDIATELY AFTER SCHEDULING THE NON-JURY TRIAL. ALL NOTICES OF HEARING SERVED ON AN OPPOSING PARTY MUST STATE THE NAME AND TELEPHONE NUMBER OF LOCAL COUNSEL ON THE CASE(S), IF ANY, IN ADDITION TO FIRM COUNSEL. FIRM AND LOCAL COUNSEL ARE AUTHORIZED TO RESCHEDULE ANY CONFLICTS WITH OPPOSING COUNSEL AND SUBMIT THE REQUEST TO THE COURT. ANY CONFLICT IN DATE/TIME MUST BE RESOLVED BY PLAINTIFF'S COUNSEL AND COMMUNICATED TO THE COURT.

Listed case number and names of Plaintiff(s) and Defendant(s): Please provide how many minutes you need and the type of motion to be heard. If there is opposing counsel, please list their name, telephone number and email address for the Court. If you have multiple cases, please use a separate form.

Case number: _____

Case style: _____

Motion/Notice: _____

Date Motion/Notice filed: _____

Amount of time requested: _____

Plaintiff's attorney, telephone number, e-mail: _____

Defendant's attorney, telephone number, e-mail: _____

To be filled out by the Court

HEARING(S) SET FOR: **Courtroom 609, 6th Floor
Duval County Courthouse
501 W. Adams Street, Jacksonville, FL 32202**

PLEASE RETURN TO THE COURT BY E-MAIL AT PFIELDS@COJ.NET.

Reason(s) why the below listed case(s) could not be set for hearing at this time:

Miscellaneous: _____

Please save this document as your own Word document for all future uses. After completely filling out this form, please e-mail back to the Court and we will reply with your hearing date(s) and time(s).

****It is the responsibility of the Plaintiff to expeditiously schedule ALL REQUESTS FOR PRE-TRIAL/HEARINGS AND MOTIONS immediately upon learning of same.**