

JUDGE WADDELL A. WALLACE III
DIVISION CV-A
NORMA PONDER, JUDICIAL ASSISTANT
501 West Adams Street, Room 7207
Jacksonville, FL 32202
Hearing Room 743
Phone: (904) 255-1252
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EX PARTE is for Trial Sets and UNCONTESTED issues ONLY from (9:30-10:00)

Due to COVID, there are no ex parte hearing dates.

For any ex parte matters counsel wish to have heard, counsel should forward the motion, supporting documentation and proposed order (in Word format) to the Judicial Assistant. The Court will review and act upon the paper record if appropriate. If a hearing is required, you will be notified of the need to set the matter for hearing and dates will be provided.

Setting cases for trial will be done only through e-mail. The trial set memoranda, along with available trial dates, are posted on the judges' webpage at jud4.org/ex-parte-procedures-and-dates. The parties shall complete all information in the form, including the desired mediator and trial date, and submit it as an e-mail attachment to the judge's judicial assistant along with the Motion to Set Trial. Any disagreements on mediators or trial dates shall be included in the email along with each party's recommendation.

NOVEMBER, 2021
TBD

DECEMBER, 2021
TBD

Just as an attorney's schedule might be unpredictable and change from day to day... a Judge's might also.

Please call the day before to confirm these dates.

THANK YOU!!!! — Norma