

**JUDGE JOHN I. GUY  
DIVISION FM-C  
HEARING ROOM 742  
(904) 255-2428 PHONE**

**2018-2019 EX-PARTE DATES**

**9:00 - 10:00a.m.**

Unless otherwise indicated  
(Court reporters may enter at their leisure)

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**October 2, 4, 23, 25, 30**  
**October 11 (9:30- 10:00)**  
**October 18 (4:00- 5:00)**  
**November 1, 6, 15, 20, 29**  
**November 8 (9:30 -10:00)**  
**December 6**  
**December 11 (9:30-10:00)**  
**December 18 (4:00-5:00)**  
**January 3, 8, 15, 22, 24, 29, 31**  
**January 10 (9:30-10:00)**

**Trial Information**

**October 4<sup>th</sup>, Pre-Trial**  
**November 8<sup>th</sup>, Pre-Trial**  
**November 20<sup>th</sup>, Pre-Trial**  
**January 10<sup>th</sup>, Pre- Trial**

**October 8<sup>th</sup>, Trial Week**  
**November 13<sup>th</sup>, Trial Week**  
**December 3<sup>rd</sup>, Trial Week**  
**January 14<sup>th</sup>, Trial Week**

**EX PARTE** is designed for uncontested matters, Motions to set for trial, and coordinating hearings in excess of one hour. All **uncontested dissolutions** are heard at ex parte and **MUST** have a checklist fully completed before presenting your case to the Judge. Completion of the Putting Children First is required for Dissolution **and** Paternity actions. Uncontested divorces may be scheduled for a time certain if the parties desire privacy.

**MOTIONS TO SET FOR TRIAL:** A Trial Set Memorandum must be completed by the party requesting the trial, and it is required that counsel provide addressed, stamped envelopes for any party not elected to receive documents by e-mail.

**Default Final Hearings**

Default final hearings **must be set** on the calendar for a **10 minute** hearing. This matter cannot be handled during Ex Parte.

*Please visit the Court Website frequently to confirm that changes have not been made to Ex-Parte days. <http://www.coj.net/departments/fourth-judicial-circuit-court/ex-parte-information.aspx>.*

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Updated 10/9/18

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